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**BIFFEN JACK STANLEY : Service Number - 411839 : Date of birth - 28 Sep 1921 : Place of birth -
SYDNEY NSW : Place of enlistment - SYDNEY : Next of Kin - BIFFEN ALFRED**

411829

PERSONAL FILE

AG II BIFFEN-J.S.

2K
3
11
60

* Strike out Force not applicable.

PERSONAL RECORD OF SERVICE

1. *PERMANENT FORCE

3. No. **411839** 4. SURNAME **BIFFEN** 5. CHRISTIAN NAMES **Jack**
 7. DATE OF BIRTH **28-9-1921** 8. SINGLE **Single** 9. NEXT OF KIN **Name BIFFEN**
 Certified that name and date of birth have been checked. **CHECKED AT UNIT** MARRIED **OF** Relationship **Address 91**
 WIDOWER **KIN**
 (Signature). DIVORCED **BRITISH**
 11. RELIGION **C. of E.** 12. NATIONALITY **BRITISH**

13. PREV. TRADE & TRADE QUALIFICATIONS. Glass Worker	14. ENLISTMENTS & RE-ENGAGEMENTS. ENLISTED at NO. 2 REC. CENTRE for the duration of the War and a period of twelve months thereafter on 5 MAY 1941 Age in Years 19 Authority 2 RB 93/41 RE-ENGAGED for _____ years on ____/____/____ " " " " ____/____/____ " " " " ____/____/____ " " " " ____/____/____	15. PREV. NAVY UNIT Unit
--	--	------------------------------------

17. MUSTERINGS.	Date	Classification for Pay	Authority	20.
On Enlistment AIR CREW V	25 MAY 1941	V	2 RB 93/41	2 ED. 1 4 N 2 BA 31 O Stn. B 1 (O) F 27 O 460 W.C.
Remustered to V (G)	14-7-41	V	21TS. POR 84/41	
WO/AG.	16/3/42	II	2 BAPS 69/42 (100)	

18. PROMOTIONS, RECLASSIFICATIONS, REDUCTIONS AND REVERSIONS.			21.
Description	Date	Authority	
A.C. 2 ON ENLISTMENT	25 MAY 1941	2 RB 93/41	2 ED. 1
L.A.B.	19-7-41	2 ED. POR 19/41	
Sgt (T)	16/3/42	2 BAPS 69/42 (100)	
Pl Sgt (T)	17. 9. 42	460 Sgd (U.K) 843	2 ED. 1

19. SPECIAL QUALIFICATIONS. **NIL.**

22. **Embarked on 5174 30/7/41**
1/10/41
Pres. report on how pres.

PERSONAL RECORD OF SERVICE—AIRMEN

R.A.A.F. Form P/P.25
(Revised Sept., 1940.)

1. **COMPONENT FORCE**

2. ***CITIZEN FORCE.**

3. **NAME** *FENN*

5. **CHRISTIAN NAMES** *Jack Stanley*

6. No. *411839*

7. **STATUS**
 UNMARRIED
 UNEMPLOYED
 UNEMPLOYED
 UNEMPLOYED

9. **NEXT OF KIN**

Name *BIFFEN Alfred*
 Relationship *Father*
 Address *91 Chalmers St
 Rose Bay
 Sydney*

10. **PERSON TO BE INFORMED**
 Name
 Relationship
 Address
 CASUALTIES

Name *Next of Kin*
 Relationship
 Address

8. **NATIONALITY** *BRITISH*

14. **ENLISTMENTS & RE-ENGAGEMENTS.**

ENLISTED at	<i>NO. 2 REC. CENTRE</i>	for the duration
of		the War and a period of twelve months thereafter
on	<i>25 MAY 1941</i>	Age in Years <i>19</i> Authority <i>2 RB 93/41</i>
RE-ENGAGED		years on <i>/ /</i>
		" " <i>/ /</i>
		" " <i>/ /</i>
		" " <i>/ /</i>

15. **PREV. NAVAL, MILITARY or AIR SERVICE.**

Unit	From	To	Rank on Discharge

16. **Decorations, Medals, Mentions & Badges.**

Decorations, etc.	Authority
<i>Qui Quercus Badge</i>	
<i>16/3/42</i>	<i>2 B Ags 69/42 (100)</i>
<i>1939/45 Star</i>	
<i>P/C Europe Star</i>	<i>ABO A101/46</i>
<i>Defence Medal</i>	
<i>WAR MEDAL 1939/45</i>	

17. **Classification for Pay**

Date	Classification for Pay	Authority
<i>MAY 1941</i>	<i>V</i>	<i>2 RB 93/41</i>
<i>19-7-41</i>	<i>V</i>	<i>2 ITS. POR 84/41</i>
<i>16/3/42</i>	<i>II</i>	<i>2 B Ags 69/42 (100)</i>

20. **POSTINGS.**

Posted to	Date	Authority
<i>NO. 2 I.T.S.</i>	<i>25 MAY 1941</i>	<i>2 RB 93/41</i>
<i>2 ED. Bradfield Park</i>	<i>19-7-41</i>	<i>2 ED. POR 19/41</i>
<i>4 Writers School. Ennifh.</i>	<i>29-8-41</i>	<i>4 W/S (50) 67/41</i>
<i>2 B Ags Messbank</i>	<i>14/2/42</i>	<i>2 B Ags 69/42 (100)</i>
<i>31 OTU Wheel</i>	<i>24-4-42</i>	<i>RCAF 106/42 (P.S)</i>
<i>Stn. Boumemouth</i>	<i>20-8-42</i>	<i>V.K. 55/42 (P3)</i>
<i>1 (O) R.F.U.</i>	<i>15-9-42</i>	<i>UK 63/42</i>
<i>27 O.T.U.</i>	<i>27-10-42</i>	<i>UK 76/42</i>
<i>1/56 C.V.</i>	<i>20/3/43</i>	<i>1656 C.V. 1/43</i>
<i>460 Squadron</i>	<i>21-4-43</i>	<i>460 Sqdn. 17/43</i>
<i>W.C.A.D.</i>	<i>23-5-43</i>	<i>W.C.A.D. 69/43</i>

18. **REDUCTIONS AND REVERSIONS.**

Date	Authority
<i>25 MAY 1941</i>	<i>2 RB 93/41</i>
<i>19-7-41</i>	<i>2 ED. POR 19/41</i>
<i>16/3/42</i>	<i>2 B Ags 69/42 (100)</i>
<i>17-9-42</i>	<i>460 Sqd (U.K.) 8/43</i>

21. **ATTACHMENTS.**

Attached	From	To	Authority
<i>RCAF</i>	<i>8-8-41</i>	<i>27/5/42</i>	<i>RCAF 139/43</i>
<i>RAY</i>	<i>28/5/42</i>		<i>RCAF 139/43</i>
<i>205 in keep. Lachenaie</i>	<i>4/4/42</i>		<i>2 B Ags 69/42 (100) UK</i>
<i>Stn. 43 in brook</i>	<i>20-3-43</i>	<i>29-3-43</i>	<i>Brook 43 in brook 4/43</i>

22. **MOVEMENTS AND MISCELLANEOUS ITEMS.** *257 47/41*

Embarked at Sydney on 8/8/41 for Vancouver per M.V. "Quebeca" S.A. 5174 30/7/41

Disembarked at Vancouver 29-8-41 Auth: 4 W/S (50) 67/41

Emb. for UK 28-5-42 RCAF 139/43

Casualty Missing at ops. 23-5-43 from U.K. - D.A. 732. W.C.A.D. 69/43.

Pres. reptd missing now reptd. missing listed killed 20/5/43. DA 788.

now pres. dead by air train 24-5-43 - DA 887

19. **REMARKS.**

Date	26. PAY AND ALLOWANCES.	Authority

27. DEPENDENTS.			
Name in Full	Relationship	Date of Birth	Authority

28. CASUALTIES, ADMISSIONS TO AND DISCHARGES FROM HOSPITAL.				
Nature of Casualty or Disability	Hospital	From	To	Authority

29. CRIMES AND PUNISHMENTS.					
Authority	Act or Regulation	Award or Sentence	Location	Date	Authority

PARTICULARS FOR ASSESSMENT OF LEAVE CREDITS

DECEASED MEMBERS OF R.A.A.F.

NO: **411939** RANK: **F/SGT.** NAME: **BIFFEN, Jack Stanley.**

DATE OF ENLISTMENT: **25/5/41** DATE OF DEATH: **24/5/43.**

MOVEMENTS:

Embarked at Sydney on 3/8/41 for Canada and U.K.

Presumed dead w.o.f. 24/5/43.

Result of air operations from the U.K.

Attached hereto is Form P/P28 (Record of Leave) of the abovenamed deceased member for notation and return to this Office.

No Form P/P28 (Record of Leave) is held at this Office in respect of the abovenamed deceased airman.

W. J. LEWIS

For Group Captain,
OFFICER IN CHARGE OF RECORDS.

154
 /46.

~~of~~ MA

CASUALTY NOTIFICATION.

REFERENCE: Discharge Advice No. 887.

SERIAL NO: PR638/43.

DATE: 30/10/43.

NUMBER
411839
MUSTERING:
W.O.A.G.

RANK
F/Sgt.
NAME
Biffen J.S.
UNIT
att R.A.F.

DATE AND NATURE OF CASUALTY:

Previously reptd. missing blvd. killed,
(D.A.No.875) now presumed dead by Air Min.
w.e.f. 24/5/43

CASUALTY NOTIFICATION FOR "P" FILE

NAME: 411839 F/Sgt. BIFFEN, J.S. Att. RAF. U.K.

NATURE OF CASUALTY: Pres. dead by Air Min. w.e.f. date shown.
(Prev. bel.killed, Cas. Rep.288) U.K.

CASUALTY REPORT NO: 301

DATE: 24th May, 1943.

CASUALTY NOTIFICATION FOR "P" FILE.

NAME: 411839 F/Sgt. BIFFEN, J.S. Att. RAF. U.K.

NATURE OF CASUALTY: Missing believed killed (Prev. missing air ops. Cas. Report 147) U.K.

CASUALTY REPORT NO: 288

DATE: 24th May, 1943.

(FD. 155/43) Z

CASUALTY NOTIFICATION FOR "P" FILE

NAME: No. 411839, SGT. J.S. BIFFEN, RAAF ATT RAF UK.

NATURE OF CASUALTY: 23.5.43. Prev. missing air ops. (Cas. Report 147) now missing believed killed, 23.5.43.

CASUALTY REPORT NO: 202.

DATE: 21.7.43.

(QD, 155/43)

CASUALTY NOTIFICATION FOR "P" FILE

NAME: 411839 Sgt. Biffen J.S. RAAF ATT RAF U.K.

NATURE OF CASUALTY: Missing air ops. from U.K.

CASUALTY REPORT NO: 147/43

DATE: 23.5.43

(QD83/42)

93/41

CITIZEN AIR FORCE ROYAL AUSTRALIAN AIR FORCE.

War Service only.
When used for
attestation
other than
duration of
War, this
strip must
be cut
off.

Form P/P. 11.
(Revised September, 1939)

PERMANENT FORCES.

Attestation of No. 41839 Name BIFFEN
411839. Jack Stanley
Joined at No. 2 Recruiting Centre, SYDNEY
on 25th May 1941

Questions to be put to the Recruit before Enlistment.

- 1. What is your Name? ... Jack Stanley BIFFEN
- 2. In or near what Town were you born? ... SYDNEY
in the State of New South Wales
- 3. Are you a British Subject or a Naturalized British Subject of pure European descent? (N.B.—If the latter, papers to be shown.) British Subject
- 4. What is your Age? (You are warned that if you give a false answer to this question you are liable to be severely punished) 19 years 8 months 28/9/21.
- 5. What is your Trade or Calling? ... Glass Worker
- 6. Are you, or have you been, an Apprentice? If so, where, to whom, and for what period? No.
- 7. Are you married? ... No.
- 8. Have you ever been convicted by the Civil Power? ... No.
- 9. Have you ever been discharged from any part of His Majesty's Forces with Ignominy, or as Incurable and Worthless, or on account of Conviction of Felony, or of a Sentence of Penal Servitude, or have you been dismissed with Disgrace from the Navy? (You are warned that you are liable to heavy punishment if you make a false answer to this question) No.
- 10. Do you now belong to, or have you ever served in, His Majesty's Royal Navy, Marines, Army, Militia, Militia Reserve, Air Force, or Colonial Forces? If so, state which, and cause of discharge No.
- 11. Have you truly stated the whole, if any, of your previous Service? Yes.
- 12. Have you ever been rejected as unfit for His Majesty's Service? If so, on what grounds? No.
- 13. Are you willing to be enlisted under the conditions stated in the regulations for the Air Force of the Commonwealth of Australia? Yes.

DECLARATION.

3. Jack Stanley BIFFEN. do solemnly declare that the above answers made by me to the above questions are true, and that I am willing to fulfil the engagements made.

Signature of Recruit J. Biffen

OATH TO BE TAKEN BY RECRUIT ON ATTESTATION.

I swear that I will well and truly serve our Sovereign Lord the King in the Air Force of the Commonwealth of Australia for the term of * Six years the duration of the war and twelve months thereafter or until sooner lawfully discharged, dismissed or removed; and that I will resist His Majesty's enemies and cause His Majesty's peace to be kept and maintained; and that I will, in all matters appertaining to my service, faithfully discharge my duty according to law.
So HELP ME, GOD.

(A recruit who objects to take an oath may "affirm." (see Air Force Regulations.)
* Strike out whichever inapplicable.

CERTIFICATE OF ATTESTING OFFICER.

The recruit above named was cautioned by me that if he made any false answer to any of the above questions he would be liable to be punished as provided in the Air Force Act and Air Force Regulations of the Commonwealth of Australia. The questions were then read to the recruit in my presence. I have taken care that he understands each question, and that his answer to each question has been duly entered as replied to by him.
~~I have examined his Naturalization Papers and am of the opinion they are correct.~~ (In the case of a British Subject, this is to be struck out.)
The said recruit has made and signed the Declaration and taken the Oath at SYDNEY
in the State of New South Wales, this twenty fifth day of MAY,
19 41, before me.

Signature [Signature]
(A Justice of the Peace or Attesting Officer.)
Attesting Officer

Description of Jack Stanley Biffen on Enlistment.

Age <u>19</u> years <u>8</u> months.	WOUNDS, SCARS, OR DISTINCTIVE MARKS. <i>Scarred scar at knee</i> <i>Wound mark at heelp.</i>
Height <u>5</u> feet <u>5 1/2</u> inches.	
Weight <u>129</u> lbs.	
Chest Measurement <u>33 - 36</u> inches.	
Complexion <u>Fair</u> .	
Eyes <u>Blue Grey</u>	
Hair <u>Brown</u> .	
Religious Denomination <u>C. of E</u>	

CERTIFICATE OF MEDICAL EXAMINATION.

I HAVE examined the above-named recruit, and find that he does not present any of the following conditions, viz. :—

Scrofula; phthisis; syphilis; impaired constitution; defective intelligence; defects of vision, voice, or hearing; hernia; hæmorrhoids; varicose veins, beyond a limited extent; marked varicocele with unusually pendant testicle; inveterate cutaneous disease; chronic ulcers; traces of corporal punishment; contracted or deformed chest; abnormal curvature of spine; or any other disease or physical defect calculated to unfit him for the duties of a soldier.

He can see the required distance with either eye; his heart and lungs are healthy; he has the free use of his joints and limbs; and he declares he is not subject to fits of any description.

I consider him fit for service in the Permanent Air Force of the Commonwealth of Australia. *A, B, C, D, E*

Date 25th May 1941

Place No 2 Recruiting Centre Sydney

Phoebe H. Green 71/2

(Signature of Examining Medical Officer.)

CERTIFICATE OF APPROVING OFFICER.

I CERTIFY that this Attestation of the above-named recruit is correct, and that the required forms appear to have been complied with. I accordingly approve, and appoint him to

No 2 I.T.S. LINBFIELD

If enlisted by special authority, number and date to be here quoted.....

Date 25th May 1941

Place No 2 Recruiting Centre Sydney

W. Campbell
Commanding For Squadron Leader Commanding No 2 Recruiting Centre
Flight Lieutenant
Attesting Officer

RE-ENGAGEMENT PAPER.

MEDICAL CERTIFICATE.

I CERTIFY that I have carefully examined (No.)
(Rank) (Name)
and in my opinion he does not suffer from any disability or ailment likely to interfere
with the efficient performance of his duties.

Signature of Medical Officer

Place

Date

AUTHORITY FOR RE-ENGAGEMENT.

Re-engagement approved *vide*

**AGREEMENT ON RE-ENGAGEMENT.
AIR FORCE REGULATION 107, (FORM 2).**

I, (No.) (Rank)
(Name)

enlisted on the day of 19

for a period of years, hereby agree to re-engage for
service in the Royal Australian Air Force, under the conditions prescribed in the Air
Force Regulations and in accordance with the terms of my oath of enlistment for the
term of years, or until sooner lawfully discharged, dismissed, or
removed.

Signature of Airman

Signed before me this day of,
19

Signature

Commanding Officer.

Place

RE-ENGAGEMENT PAPER.

MEDICAL CERTIFICATE.

I CERTIFY that I have carefully examined (No.)
(Rank) (Name)
and in my opinion he does not suffer from any disability or ailment likely to interfere
with the efficient performance of his duties.

Signature of Medical Officer

Place

Date

AUTHORITY FOR RE-ENGAGEMENT.

Re-engagement approved *vide*

**AGREEMENT ON RE-ENGAGEMENT.
AIR FORCE REGULATION 107, (FORM 2).**

I, (No.) (Rank)
(Name)

enlisted on the day of 19

for a period of years, hereby agree to re-engage for
service in the Royal Australian Air Force, under the conditions prescribed in the Air
Force Regulations and in accordance with the terms of my oath of enlistment for the
term of years, or until sooner lawfully discharged, dismissed, or
removed.

Signature of Airman

Signed before me this day of,
19

Signature

Commanding Officer.

Place

SECTION 4.—CHARACTER AND TRADE PROFICIENCY.

(To be assessed on every occasion on which an airman or airwoman is struck off the strength of a unit, e.g., on posting; admission to hospital when posted to N.E. strength; death; etc.; also on 31st December each year.)

Rank.	Character.	Trade Classification.	Proficiency.			Whether specially recommended, recommended, or not recommended for promotion or reclassification.	Date.	Signature and Rank of Commanding Officer.
			A	B	C			
T/Sgt	VG	Wap/AG.	On strength for training only.				31-12-42	} Certified true extract from W/O
T/Sgt	VG	" "	"	"	"	20-3-43		
T/Sgt	VG	" "	"	"	"	2-4-43		
F/Sgt.	VG.	" "	"	"	" less than 3 mths.	23-5-43		
RECORD OF LEAVE AND ISSUE OF FREE TRAVELLING WARRANTS								

First entry to be made at bottom of above section; subsequent entries to be made directly above in sequence.

SECTION 5.—RESULTS OF COURSES OF INSTRUCTION, RECOMMENDATIONS FOR AIRCREW DUTIES, RECOMMENDATIONS FOR COMMISSIONED RANK (K.R. 2132, (19) (A)). DECORATIONS, MENTIONS, SPECIAL COMMENDATIONS BY A.O.S.C., ETC.

Authority.	Nature.	Date of Effect.
CCW 1271.	Death Presumed.	23-5-43

Before compiling this form read the Notes to R.A.A.F. Supplement to Appendix III (Part II) War Manual Part II.

ROYAL AUSTRALIAN AIR FORCE.

AIRMAN'S RECORD SHEET (Active Service—Overseas).

Official No. ^{AUS} 411839 Name BIFFEN JACK STANLEY Rank A.C. II
(In full in block capitals, surname first.) (Or acting appointment.)

Mustering AIRCREW V. (G) Special Qualifications _____
(e.g., Gas Instructor, Fire Fighter, Boxing Instructor.)

Date of Birth 28/9/21 Religion COFE Occupation in Civil Life GLASIER

Last Enlisted _____ Current Engagement DURATION OF WAR AND TWELVE MONTHS THEREAFTER.

If Reservist, which Class ("E," 1-5) _____ Whether Married, Single, or Widower SINGLE

Name and Address of Person (or Persons) to be informed of Casualties:

BIFFEN ALFRED STANLEY. | SAME AS NEXT OF KIN
91 CHALERER ST. ROSE BAY N.S.W.
(In Pencil.)

Relationship FATHER
(In Pencil.)

Any alteration to above (e.g., Promotions) to be made by crossing out and writing above.

SECTION 1.—MOVEMENTS AND CASUALTIES.

SECTION 2.—
PROMOTIONS, ACTING APPOINTMENTS (PAID OR UNPAID),
REDUCTIONS, REMUSTERINGS.

Unit FROM which.	Unit TO which.	Date of effect.	*Authority.	Description.	Date of Effect.
2 ITS	2. E. D.	19/7/41	2ED 19/41	LAC	19.7.41
	R.C.A.F.	8.8.41			
No. 4 W.S. T DRO 70/41 from No. 2 C.D.	No. 4 W.S. Guelph Ontario	29-8-41			
Admitted to Station Hospital, Guelph, Ont (No. 4 W.S. DRO 62/16941)		2-9-41	DRO 69	{ T/Sgt PA	
Discharged from 114 W.S. 505 # 44-5.	" " DRO 56/19441	8-9-41		{ WOAC Spec. Sr.	16-3-42
10 R.O 38/42 Guelph, Ont	# 2 B & G.		Por 9/43	Promoted T/1/Sgt.	17-9-42
2 B.G. Musabank Sersk	Musabank, Sask.	13-2-42			20-10-42
	31 DFLI Rehers. NS.	4-4-42			
27 O.T.U.	1656 Con Unit	20.3.43			
1656 B.U.	460 Sqdn	21.4.43			
460 Sqdn.	War bas. NE.	23.5.43			
	Accounts Repot.				
	Marriage.	CCH 1152.			
Death	Pronounced	CCH 1271.	23.5.43.		

*When on active service overseas, the authority to be quoted will be the serial number of the B.P.S.O.'s Casualty Form.

SECTION 3.—CHARACTER AND TRADE PROFICIENCY.

(To be assessed on every occasion on which an airman is struck off the strength of a unit, e.g., on posting, admission to hospital, death, &c.)

Rank.	Character.	Mustering.	Proficiency.*			Whether specially recommended, recommended, or not recommended for promotion or reclassification.	Date.	Signature and Rank of Commanding Officer.
			A (AIRCREW)	B	C			
T/Sgt.	VG.	WO/AG.	ON STRENGTH FOR TRAINING ONLY				31/12/42	<i>M. H. [Signature]</i>
T/Sgt.	TG.	WO/AG.	ON STRENGTH FOR TRAINING ONLY				20/3/43	<i>MAD</i>
T/Sgt.	TC.	WO/AG.	ON STRENGTH FOR TRAINING ONLY				2/4/43	<i>D. Hoyle</i>
F/Lt.	AG.	WO/AG.	On strength for less than 3 months				23.5.43	<i>[Signature]</i>
<p>Pop 10/43 6 days leave 10/5/43 from 13/5/43 - 18/5/43 R.W. issued.</p> <p>Pop 143 10 days Ann leave 10/3/43 19/3/43 R.W. issued B.317344</p> <p>POR 234/42 7 days Ann 28.10.42 - 3.11.42 R.W. issued</p>								

SECTION 4.—DECORATIONS, MENTIONS, SPECIAL COMMENDATIONS BY A.O.S.C., ETC.

Authority.	Nature.	Date of Effect.

NOTES.—This form is to be forwarded immediately, together with Form P/A. 8, to the Commanding Officer of the Unit (if within the Command) to which the airman is posted whilst effective.

It is to be forwarded immediately, together with Form P/P. 8, to the B.P.S.O. in all other cases where the airman is struck off the strength of his Unit, e.g., killed, died, admitted to hospital, transferred to Home Establishment, posted outside the Command, &c.

*The trade proficiency headings "A" "B" and "C" signify— "A" (i) Skilled in his trade (applicable to airmen up to rank of Corporal (inclusive)). (ii) Proficiency as Pilot, Airgunner, or Air Observer (if so mustered or appointed). "B" Ability as technical warrant or non-commissioned officer, i.e., as foreman manager, foreman or supervisor in his trade. "C" Ability as a warrant, or non-commissioned officer, in Administration, drill, discipline, &c. To be assessed as "E" (Exceptional), "AA" (Above Average), "A" (Average), or "BA" (below Average).

8/11/43

ROYAL AIR FORCE.

R.A.A.F. 411839 misc Form 373.

1. Rank. <i>Sgt.</i>	2. Christian Names. <i>JACK STANLEY</i>	3. Surname. <i>BIFFEN</i>	4. Decorations.
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5. Type and date of commission or engagement, if Airman Pilot. Date of expiry.	7. Date of award of flying badge. <i>16/3/42</i> Date of qualification as service pilot, % marks, and whether failed, and re-examined.	8. Types of service aircraft flown. 9. Type on which most proficient. (If under instruction state total number of hours flown on each type and tests passed).
	7a. Qualifications, including any symbols; whether passed Promotion Exam. (with date) and whether passed Staff College Qualifying Exam.	
6. Branch or Trade. <i>W.O.P./A.G.</i>		
10. Date of birth. <i>28/9/21</i>	12. If married: Date. <i>S</i>	
11. Religion. <i>C.O.F.E.</i>		
13. Medical class. <i>(1)</i>	14. Date and place of last medical Exam.	15. *Date of last vaccination.
		16. *Date of last inoculation. 1. T.A.B. 2. Cholera. 3. Plague.

9, 13-19 and 21 to be kept in pencil. *To be inserted in unit copy only.

17. Permanent Address.	18. Next of kin. Relationship and address. <i>FATHER</i> <i>A. J. Biffen</i> <i>91 Charley St.</i> <i>Rose Bay</i> <i>Australia Sydney N.S.W.</i>	19. Name and address of person to be notified in case of casualty. Instead of _____ the Next of kin. *In addition to *Delete as necessary.
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20. Periods in hospital, or sick quarters, or sick at home.	21. Whether completed Annual Musketry Course and Annual Gunnery and Signalling Training; If not, what tests still require to be passed.
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22. Courses of instruction : Subject.

Unit.

From

To.

Result and percentage of marks.

Winkell	A.W.S.	25	Guelft			
R.G.	2 B2G	26	Moskand			
Ferry	Command	25	Bermuda			

23. Postings and Attachments.

Postings and Attachments.

To	Duty	"P" or "A"	Date	Authy.	To	Duty	"P" or "A"	Date	Authy.
(N.F.V.)									
Emb. Gander			18/8/42						
Dtd U.K.			29/8/42						
3 P.R.C.		P	30/8/42						
1/6 A.F.U.		P	18.9.42						
270 TU.		P	28.11.42						

1656-C.V.
460
W.C.N.I.E.A.D.

D 20.3.43
P 23.5.47

24. Attendances at Courts Martial.

Date	Under Instrn.	As P. or M.	Date	Under Instrn.	As P. or M.

SERVICE. CONDUCT SHEET

Sheet Destroyed
Date of Last Entry
Number of Cases of Drunkenness
Date of Last Instance of Drunkenness
† Certified Correct Rank Date
Official No. 411839 Name BIFFEN, Jack Stanley
(In full.)
Date of Enlistment 25.5.41 Sheet No. One
Signature and Rank of O.C. McCann, P. J. Wing Commander
Rank of O.C. LINDFIELD, N.S.W.
Date 25.5.41

Unit and Place.	Date of Offence.	Rank.	Cases of Drunkenness [in red ink].	Offence.	Witnesses.	Punishment Awarded.	Date of Award or of Award Disputing with Trial.	By whom Awarded.	Initials and Rank of Officer making Entry and Remarks with Date.
				Certified no entry.				I. T. S. Lindfield.	18 JUL 1941
				Certified No Entry.				Adjutant, No. 2 Embarkation Depot R.A.A.F. Bradfield, Parks, N.S.W.	8 AUG 1941
				CERTIFIED NO ENTRY. NO FURTHER ENTRY				TRAINING WING, R.A.F. STN. LICHFIELD	20.3.43
				CERTIFIED NO ENTRY				No. 1656 Conversion Unit, LINDHOLME	21.4.43
								F/7. No. 400 Squadron. Airhook.	23.5.43

* "General" or "Service" to be inserted here with suitable rubber stamp.
† For method of making entries see Appendix 8/1/1.
‡ To be signed by the Adjutant.

GENERAL CONDUCT SHEET

Sheet Destroyed.....
Date of Last Entry.....
Number of Cases of Drunkenness.....
Date of Last Instance of Drunkenness.....
† Certified Correct.....
Official No. 411839 Name BIFFEN, Jack Stanley Rank.....
Date of Enlistment 25.5.41 Date.....
Date of Award or of Award Dispending with Trial.....
Punishment Awarded.....
Witnesses.....
Offence.....
Cases of Drunkenness [in red ink].....
Rank.....
Date of Offence.....
Unit and Place.....

Signature and Rank of O.C. 2. I. T. S. R. A. A. F.
LINDFIELD, N.S.W.
Date 25.5.41.
Wing Commander.

Unit and Place.	Date of Offence.	Rank.	Cases of Drunkenness [in red ink].	Offence.	Witnesses.	Punishment Awarded.	Date of Award or of Award Dispending with Trial.	By whom Awarded.	Initials and Rank of Officer making Entry and Remarks with Date.
				Certified no entry.	<i>McDonalds P.M.</i>	Adjutant, No. 2, I. T. S. Lindfield.	18 JUL 1941		
				Certified No Entry		<i>S. Stuenkel</i>			Adjutant, No. 2 Embarkation Depot R.A.A.F. Bradfield Park, N.S.W. 8 AUG 1941
				CERTIFIED NO ENTRY.	<i>MA [Signature]</i>	<i>3/2 TRAINING WING, R.A.F. SIN. LICHFIELD.</i>	<i>20.3.43</i>		

* "General" or "Service" to be inserted here with suitable rubber stamp.
† To be signed by the Adjutant.

O.K. course complete
Rtd. 11/3/41

G

ROYAL AUSTRALIAN AIR FORCE.

R.B. 17937
Rtd.

ENROLMENT OF PERSON IN THE RESERVE.

No. R. Name BIFFEN Jack Stanley
Joined at Sydney
Joined on 14th September 1940

QUESTIONS TO BE PUT BEFORE ENROLMENT.

What is your Name? Jack Stanley BIFFEN
What is your Age? 18 years 11 months.
What is the Date of your Birth? 28th September 1921
Are you Married or Single? Single
Are you a British Subject? Yes
Where were you Born? { Town Sydney
State N.S.W.
What is your Religion? C of E
Have you previously served in Australia or elsewhere? If so, state Regiment or Corps, Service, &c. No
Do you now belong to any Service, Regiment, or Corps? No
What is your Trade or Profession? Glass Worker
Have you ever been convicted by the Civil Power? No
Have you ever been dismissed from any part of His Majesty's Service? No
What is your { Place of Residence? 91 Chaleyer Street Rose Bay
Business Address?

I, Jack Stanley BIFFEN declare that the above answers made by me to the above questions are true.

J. Biffen

MEDICAL CERTIFICATE.

I HAVE examined the above-named, and Certify that he is medically suitable for the Air Force Reserve. cannot Certify

Height ft. in. Vaccination Marks
Chest in. When Vaccinated
Weight st. lb. Marks or Scars
Vision R. Eye 6/ L. Eye 6/
Colour Vision
Hearing R. Ear L. Ear.
Physical Development
Complexion
Eyes (colour)
Hair (colour)

(Signature of Examining Medical Officer.)

Date

OATH OR AFFIRMATION.*

OATH.

I, Jack Stanley BIFFEN swear that I will well and truly serve Our Sovereign Lord the King as a member of the Air Force Reserve of the Commonwealth of Australia, and that I will resist His Majesty's enemies and cause His Majesty's Peace to be kept and maintained, and that I will in all matters appertaining to my service faithfully discharge my duty according to law. So help me God!

AFFIRMATION.

I, ~~Jack Stanley BIFFEN~~, solemnly and sincerely affirm and declare that I will well and truly serve Our Sovereign Lord the King as a member of the Air Force Reserve of the Commonwealth of Australia, and that I will resist His Majesty's enemies and cause His Majesty's Peace to be kept and maintained, and that I will in all matters appertaining to my service faithfully discharge my duty according to law.

Sworn before me at SYDEY
Declared in the State of N.S.W.
this FOURTEENTH day of SEPTEMBER One
thousand nine hundred and FORTY

J. Biffen
(Signature of Person enrolled.)

Name ~~W. Campbell~~
†(Signature of Officer or Justice of the Peace administering the oath or taking the declaration.)

Address No 2 R.A.A. F Recruiting Centre

Jack Stanley BIFFEN has been passed by me this day and posted to Class enrolled in of the Reserve.

Official Number R.

Date 14/9/40

W. Campbell
**

RE-ENROLMENT.

I, No. R. (Rank) (Name) at present serving in the Reserve enrolled on (date) desiring to re-enroll in the Air Force Reserve for a period of four years from do hereby declare that I agree to re-enroll and to well and truly serve Our Sovereign Lord the King in the Air Force Reserve of the Commonwealth of Australia for the term of four years from (date), or until sooner lawfully discharged, dismissed, or removed; and that I will resist His Majesty's enemies and cause His Majesty's Peace to be kept and maintained; and that I will in all matters appertaining to my service faithfully discharge my duty according to law.

Signature of Reservist

Signed at in the State of this day of 19 before me. (Signature)

* A person who objects to taking the oath may make the affirmation. Cross out form not used. All amendments must be initialed by the Officer or J.P. witnessing the Affirmation.
† "Justice of the Peace" means a Stipendiary or Police or Special Magistrate, or some Magistrate of the State who is specially authorized by the Governor-General to administer the oath.
** Rank and appointment.

RE-ENROLMENT.

I, No. R. _____ (Rank) _____ (Name) _____
at present serving in the Reserve enrolled on (date) _____

desiring to re-enroll in the Air Force Reserve for a period of four years from _____

_____ do hereby declare that I agree to re-enroll and to well and truly serve
Our Sovereign Lord the King in the Air Force Reserve of the Commonwealth of Australia
for the term of four years from _____ (date), or until sooner lawfully
discharged, dismissed, or removed; and that I will resist His Majesty's enemies and cause
His Majesty's Peace to be kept and maintained; and that I will in all matters appertaining to
my service faithfully discharge my duty according to law.

Signature of Reservist _____

Signed at _____

in the State of _____ this

_____ day of _____ 19

before me.

(Signature) _____

APPLICATION FOR AIR CREW.

Candidates who apply for selection as Air Crew may be selected for training as Pilots, Air Observers, and Air Gunners for service in the Royal Australian Air Force at home or abroad.

Application form to be completed in candidate's own handwriting.

When completed this form should be despatched to:

R.A.A.F. Recruiting Centre

1. Surname BIFFEN
(Block Letters.)
2. Christian Names Jack Stanley
(In full.)
3. Postal Address of Place of Residence 91 Chalvey St. Rose Bay

4. Name, Relationship, Occupation, and Address of Next-of-Kin Alfred Stanley Biffen, Father, Glass Merchant, 91 Chalvey St. Rose Bay

5. Date of Birth 28th Sep. 1921 6. Married or Single Single

7. Are you a British Subject? Yes Of pure European descent? Yes

8. State the Nationality of your Parents. (Nationality at time of death if deceased.)
Father English Mother Australian

9. (a) Give particulars opposite of the schools and colleges at which you were educated from the age of 12.

Names and addresses of Schools and Colleges.	Period of Education.	
	From	To
<u>Sydney Boys' High School</u>	<u>Twelve</u>	<u>Sixteen</u>

(b) Have you sat for the Intermediate or Junior Public Examination? If so, give particulars opposite.

Name of examining body N.S.W. Dept. of Education
Description of certificate Intermediate
Date of examination November 1937
Was certificate obtained? Yes
Subjects passed in English, History, French, Maths I, Maths II, Science and Latin
Subjects failed in None
Subjects (if any) in which a first-class pass was obtained English, History and French

(c) Have you sat for any other educational examination? If so, give particulars opposite.

Name of examining body _____
Description of examination _____
Date of examination _____
Was examination passed? _____
Particulars of subjects passed in _____

(d) Give particulars (with dates) of further education undertaken since leaving school. Name and address of educational establishment or tutor should be stated, subjects taken, and whether whole or part-time tuition.

10. Occupation since leaving school, including nature of work on which now engaged—
Employed by Junction Glass House, which includes the manufacture of mirrors, leaded-lights and glass trade in general

R.M.P.O. date

11. Are you prepared to serve for the duration of the war and for a period of up to 12 months thereafter? yes

12. Have you had any flying experience? No If so, number of hours

Dual _____ Solo _____ Name of training organization _____

Do you hold a Pilot's Licence? No

13. Details of any Naval, Military or Air Force Service None

14. Attach particulars of any Experience you have had in the following:—

Wireless Telegraphy and Telephony —

Engineering (electrical, mechanical, structural, or civil) —

Internal Combustion Engines —

Fitting and Turning —

15. Particulars of Sports and Games played Football, cricket, Tennis

and swimming

16. Have you previously applied for an Appointment in any Branch of the Royal Australian Air Force or Active Citizen Air Force? (If so, give particulars and date.)

No
NOTE.—An incorrect answer to this question may disqualify a Candidate.

17. Physical particulars: Height _____ Weight _____

Chest Measurement: Normal _____ Expanded _____

Have you been previously medically examined for Air Force or Civil Flying? No

18. **CERTIFICATE.**

I hereby certify that the replies set out to the above questions are, to the best of my knowledge and belief, true and correct.

Date 15th July 1940

Jack S. Biffen
Signature of Applicant.

19. **CERTIFICATE OF PARENT OR GUARDIAN.***

I am agreeable that my ~~ward~~^{son} joins the Air Force for flying duties, for service at home or abroad.

Date July 15th 40

Al Biffen
Signature of Parent or Guardian.

20. Certificates to be completed by two responsible persons who have known the candidate for a considerable period.

I certify that I have known J. S. Biffen for
(a) ten years. (b) eight years.

and can certify as to his moral courage and suitability for service in the Royal Australian Air Force

(a) Name J. Baker
Address 25 H Breen Street
Bandi

(b) Name Stanley Wm Crocker
Address 91 A Whaley Street
Rose Bay.

* To be filled in if Applicant is under 21 years of age